

Submitting Auditions Through

1. Visit <https://festivalscores.com> and select  .

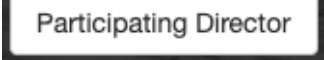






Festival Scores is an audition management solution for honor bands, choirs, jazz bands, and orchestras. Other than updated web browsers, no other software is needed!

[Request a Free Demo](#)

Festival Scores has managed over **39,000** individual auditions for bands, choirs, jazz bands, and orchestras.

With Festival Scores, auditions, judging, and roster selection can be handled online saving time and money. Directors and students are not faced with a long bus ride for an audition that lasts only a few minutes. Judges listen to audition entries from remote locations. The host organization and chairperson can focus more attention and budget on the honor festival experience! [Learn more](#)

2. Select  and sign into your existing account, or create a new one.
3. From the “Home” dashboard, navigate to  and update information as needed.
4. Navigate to the  tab. Create a profile using  for each student whose audition you plan to submit. **Enter only each student’s name and grade**, then  .

To add a student, complete a new profile in the form below. For each student, create ONE profile. Profiles may be edited later.

Student names should be entered using proper case. [Correct: John Doe](#) [Incorrect: JOHN DOE or john doe](#)

First Name

Last Name

Graduation Year (Grade Level)

The following fields are optional based on the needs of the sponsoring organization. Check with the ensemble chair to determine which of these fields are needed.

Gender

Height

Shirt Size

Mailing Address

City

State

Zip

Student Email (limit 1 address)

Student Phone

Parent Name

Parent Phone

Parent Email (limit 1 address)

[Save](#)

5. Navigate to **Audition Events** and select **Activate New Event**. Input the Event Tag that was emailed to you by your district governor and select **Verify Tag**, then **Activate Event**. (Not sure who your district governor is? Visit <https://www.msallstatechoir.org/board-members.html>.)

Activate New Event

To activate an audition event in your account, select an **Event Tag** using the selectors below and then click on the 'Verify Tag' button. The Event Tag is available from the event organizer. Check the organization's website first to see if the Tag has been published.

Input one character per pulldown menu. This method will help ensure that the proper code is entered.

S A M P L E 0 **Verify Tag**

Activate New Event

Audition Event

Audition Event - **CMASC 2022 District 3**
 Ensemble - **Colorado Middle All State Choir**
 Organizer - **Colorado Music Educators Association (CMEA)**

Uploading begins - **Sep. 19, 2022**

Uploading ends - **Oct. 7, 2022**

To confirm and activate this event in your account, click on the **Activate** button below.

Activate Event

6. Navigate to **Entries** and select **Manage entries**.

DIR Home Schools Students Audition Events **Entries** Fees FAQ Helpful Tips Account Logout

Audition Entries

- To add an event to your Audition Entry list, go to the **Audition Events** tab and click on **Activate New Event**. Activate each **Event Tag** provided by the audition organizer.
- Student profiles must be added under the **Students** section before managing your audition entries.
- To add an audition to an event, click on **Manage Entries** for that event in the table below. Events must be added to your account before they will appear on this screen.

Tag	Event Name	Grade Levels	Required Student Fields	Actions	Upload Dates	Results
Colorado MEA (CMEA) – Colorado Middle All State Choir				Chair: Kelly Carmichael – kelly.carmichael@bvsd.org		
3L6SN69	CMASC 2022 District 3	2027 - Gr. 8 2028 - Gr. 7		Manage entries	Sep. 19 - Oct. 7	<div style="background-color: yellow; padding: 5px;"> Upload deadline 03 days 04h:56m:00s </div> <input type="button" value="Roster"/>

7. For each auditioning student, select **New Entry** next to the appropriate voice part. From the dropdown, select the student and your school, then **Next**. On the confirmation page, select **Manage entries** to return.

8. To upload a student's audition, select **Manage Media** then **Upload Audio File** . Choose the appropriate **mp3 file** from your computer (saved as District#SchoolLastFirst.mp3) and select **Start Upload** . Optionally, you can play the uploaded file. Select **Manage entries** to return to the previous page. Repeat steps 7 and 8 for up to **35 total students**.
9. Auditions will be submitted automatically at the submission deadline.