



Governing Board Meeting

**Saturday, February 25th - 11 AM
Virtual**

1. Celebrations - Co Chairs

2. [2023 CMASC Event Schedule](#) - Co Chairs

3. Update board member contact sheet

4. Final Reminders Email - Co Chairs

- a. Co-chairs will send before March 6th, governors please send our to the directors with accepted students in your district ASAP

5. Duty Assignment Updates:

- a. Go through duty list to make sure things are covered
 - i. Name Tags/Folders (Michelle)
 - 1. Do we have these for the clinicians/accompanists?
 - ii. Program (Jacob)
 - 1. How are we printing?
 - iii. Shells, Risers, Pianos (Kelly)
 - 1. Music stands, podium, stools
 - iv. T-shirts/Merchandise (Vicky)
 - v. Tickets (Karen)
 - vi. Audio/Video Recording (Cherese)
 - vii. Sticky Note Tradition - Vicki
 - viii. Clinician Liaisons (Co-Chairs and Abby)

1. Baskets - Abby
2. Maria from airport
- ix. Hotels and Parking (Deanna)
 1. Embassy Suites - Cripple Creek Ballroom (2nd floor)
available as a staging room/luggage storage/meeting spot
 2. Breakfast will start at 6:30 on Friday
 3. Dedicated check in desk for CMASC starting at 12:30 on Thursday
- x. Signs (Michelle?)
- xi. Emergency Items (Michelle)
- xii. Board member name tags (???)
- xiii. Director's Chorus (Nathan)
 1. Keyboard and Equipment For Directors Choir Rehearsal (Nathan)
- xiv. Instrumentalists/Accompanists Updates (Scott and Jake)
- xv. UNC Credit Update (Abby)
 1. Abby - can you type up a little thing for co chairs to include in the final reminders email?
- xvi. Photographer (Allison)
- xvii. Contracts/Quick Budget Update (Cherese)
- xviii. Board and Director Rotation Duty Schedule (Vicki)
 1. [Board Member Duty Rotation Schedule](#)
- xix. Any other duty updates?

6. Things To Remember For Next Year Google Doc - Co-Chairs

- a. 2023 Doc - Will be shared again before the event
- b. Go over last year's doc

7. Next Year's Event

- a. Clinicians

b. Dates - Thursday, February 29th and Friday, March 1st

Next Meeting Dates:

- March 9th and 10th - CMASC 2023 :)
- April 15th, 2022 - Virtual