

CMASC Governing Board Meeting Minutes
Saturday, January 27, 2018
On the Border - 2190 Southgate Rd, Colorado Springs, CO 80906
11:00 AM

I. Changes to the Board – Chereese

- a. District 6 – Tanner Oharra
- b. Anticipated changes?
 - Karen might be moving out of District 4 so we might need to cover there
 - Will looking to transition more into the HS All State Board
 - Larisa looking to have a current UNC liaison for next year since she will be moving to a teaching job

II. Schedule – Chereese

- Nathan will meet with our clinicians to go through schedule Thursday morning
- HS Clinicians will come over 15 minutes prior to exchange to plan
- Went over schedule
- Board members should be around and available during check in
 - a. Student
 - b. Board (Peggy)
 - i. Designated seat for board member in each rehearsal room
 - Sign on the chair so that the clinician knows where we are
 - c. “Remember This for Next Year” document
 - Anything that comes up that we need to think about for the following year

III. Tardy Policy – Nathan

- Anyone who walks in late will be marked down on the “remember for next year document” and given a stern reminder of expectations

IV. Duty Updates – Chereese

- a. T-Shirts (Vicky) - On-Site – Sales/Table Coverage/Cash Box
 - All set for the event
- b. Acceptance Paperwork (Deanna/Karen) – Forms/Payment Status
 - Still following up on a couple people, but mostly there
- c. Accompanists (Emily)
 - All set for the event
- d. Instrumentalists (Scott)
 - All set for the event
- e. Programs (Peggy/Deanna)
 - 1,000 copies booklet
 - Checking into Jeffco printing still or will get printed at Kinkos
- f. Tickets (Larisa) – Will Call/Sales
 - All set for the event

- g. CD/DVD (Peggy/Cherese)
 - All set for the event
- h. Hotel (Abby) – Luggage Storage
 - Directors should talk to hotel for information
- i. Photographer (Vicky)
 - All set for the event
- j. Clinicians (Abby)- Travel Plans/Gift Baskets
 - Peggy will pick up Ruth and Frank
 - Kyle will pick up Craig
- k. Risers and Shells (Kelly) – Delivery/Return and Set Up
 - Set for the delivery to the Convention Center
 - Working on getting the truck to transfer risers and shells to the Buell for HS All State
 - Need to ask for help from directors at directors meeting to help with moving risers/shells
- l. Pianos (Will) – Delivery/Return and Tuning
 - Thursday - 10 AM delivery, 10:15 tuning for 3 rehearsal pianos - Kelly will handle this
 - Grand piano delivered later in the afternoon and tuned later
 - Saturday - 8 am pick -up for rehearsal pianos and grand piano
- m. Signs for Event (Larisa)
 - All set for event
- n. Name Tags – Board Members (Emily)
 - New members can get theirs at the event
- o. Student/Director Folders and Name Tags (Larisa)
 - Being printed and will be put together this week
- p. Check-in and Folder Distribution (Nathan, Cherese, ??)
 - Larisa will help with this
 - All other board members check in to see what's needed

V. Director Survey - Nathan

- Will be put out to directors after the director's meeting
- b. Website Survey
 - i. What's missing?
 - ii. What information is hard to find?
- c. Rate Clinicians
- d. Schedule Rating
- e. MS/HS Exchange Rating
- f. Guest Performer Rating
- g. Repertoire Rating
- h. New Audition Elements
- i. Ease of Submitting (JotForm)
- j. Performance Space Rating?

- k. Small/Large school classification
 - i. Opinion?
 - ii. Information for setting number?
 - iii. Or nothing?
- l. Open comment suggestion?

VI. Anything Else?

- Comp ticket for board members will be emailed