



**Governing Board Meeting
Saturday, January 25, 2020
On the Border Restaurant
2190 Southgate Rd, Colorado Springs, CO 80906
12:00 PM**

I. Changes to the Board – Peggy

a. Anticipated changes?

- No anticipated changes currently

II. Event Schedule –Karen

a. Walk through the schedule

- Rooms have changed slightly in the Convention Center
 - Cambiato - 401 - 403
 - Triplo - 501 - 503
 - Mescolare - 505 - 507
 - Extra Storage Room - 504
- Schedule is basically the same otherwise

i. Designated seat for board member in each rehearsal room

c. "Remember This for Next Year" document shared- go through last 2 years

- Already started a list for this year
- Addressing things from last year:
 - Pick up music stands from the same schools that are providing risers and shells?
 - Specific email out to directors/chaperones about their duties during event and reiterated at the beginning of the event

III. Duty Updates – Karen and Peggy

a. Go through Google list

- All set

- b. Hotel rooms for board members- Joe
- c. Comp. tickets from Larisa

IV. Media Opt out - Peggy (Deanna)

- Didn't hear from anyone on this issue

III. Meeting and Document Content– Karen

- a. Director's Meeting
- b. Director Survey Content
 - Board director's need to look over this and get back to Peggy by Wednesday next week if they think anything should change

IV. Next Year's Event – Cherese

- a. Convention Center dates
 - Still working to solidify dates
 - Put the two options - late February/early March
 - i. High School All State
- b. Feedback about next year's event

V. Schedule for duty in rooms- Vicki

- a. Bouncer Duty- We need people to monitor restroom areas, the Bellco area, water fountains, the escalators and downstairs, and rehearsal hallways
 - Asking for help from directors and chaperones
- b. We are putting an item in the Director's Survey to ask them for help in this endeavor next year

VI. Equipment Check- Stools, Stands, Keyboard, Instruments- Karen

- a. Sound check and warm-up time for Black Iris Collective and Director's Chorus

VII. Contracts- Karen/Cherese

- a. Instrumentalists - Confirming contracts
- b. Accompanists - Confirming contracts
- c. Clinicians - Contracts done

VIII. Clinician Travel Plans- Peggy

- a. We need people to pick-up and drop-off clinicians at DIA VI.
 - Peggy will pick up clinicians Wednesday night, Vicki on stand by just in case
 - Cherese will take Scott Buchanan back on Saturday, Peggy will take Corin Overland back on Saturday

Anything Else?

- Board members look over the program and get feedback to Deanna by Monday morning

Other items:

- Working on more clarity in what the digital specialist position looks like and making sure that new co-presidents are trained in Festival Scores so that anomalies are found earlier.
- Work towards having an executive board meeting before the March meeting to get everyone more familiar with Festival Scores.
- Adding another ticket table for "at the event" tickets - Working on whether that needs to go through the convention center or AXS
- ALL Directors need to be responsible for monitoring ALL students in the hallways at the Convention Center
- Only Director's can pick up shirts for their school.