



2023-2024 **Directors** Acceptance Instructions and General Information

All forms, policies, and information are available online at www.msallstatechoir.org. Choir assignments and divisi information were emailed to directors with audition results.

Please read all instructions carefully.

There will be a mandatory directors' meeting for all participating directors on Friday morning, February 9th (see event schedule on website for more information).

Students accepting the invitation to participate in All State Choir must be present for the entirety of the event, **without exception**. This is simply to ensure the highest quality All State Choir for all participants.

Instructions for directors with students accepted to the 2024 Colorado Middle All State Choir

Step 1: Give a copy of the following to EACH of your accepted students:

1. [Student Acceptance Instruction/General Information Sheet](#)
2. [Student Acceptance & Code of Conduct Form](#) (to be completed and returned to their director)
3. [Link to order tickets, recordings, and merchandise.](#)

Step 2: Complete the [Director's Acceptance Form](#) **no later than December 1st**

- Before beginning the form, please scan your students' completed Acceptance & Code of Conduct forms into **ONE PDF**.
 - Remember that student forms must have **four** signatures each to be complete: student, parent/guardian, teacher, *and* school administrator.
 - Save your combined PDF with the filename **School Name - Acceptance Forms.pdf**
- You will also need to print out the [CMEA All State Chaperone Designation Form](#) and have your school principal sign to ensure that a designated chaperone is attending with students.
- Only complete the Director's Acceptance Form **once** per school.
- **Do not mail your original student forms.** Keep them for your records.

Step 3: Submit acceptance payments online or by check **no later than December 1st.**

- The acceptance fee **per student** participating in CMASC is \$40.
- To pay online (**preferred**), submit **one combined payment** at <https://cmeaonline.org/all-state-groups/>.

- To pay by check, mail **one combined check** payable to **CMEA** to the following address:

**Colorado Music Educators Association
c/o Middle All State Choir
3617 Shoshone St
Denver, CO 80211**

Step 4: Provide students with music and rehearsal tracks.

- It is the **director's responsibility** to purchase the All State Choir repertoire for EACH participating student.
- [Repertoire lists](#) are on our website with links to purchase each score.
- **All students MUST bring their OWN ORIGINAL copies of the music to the festival.**
- Rehearsal tracks are posted [here](#).
- Students are expected to practice their correct voice part using the rehearsal tracks, but it is the **director's responsibility** to ensure that each of their students come to All State Choir with their music prepared. All participating students **must** arrive on March 9th with all of their music learned and memorized.

Step 5: (If applicable) Book hotel room(s).

- Hotel reservations are a bit different this year. We have reserved a block of rooms at the Home2 Suites Downtown for Wednesday and Thursday nights. See [our site](#) for details.
- CMASC secures blocks of rooms at a discounted rate for directors and participants. **Rooms are first come, first serve, so make sure to BOOK EARLY.** Schools are welcome to book their own accommodations outside of these blocks of rooms as well.
- CMASC does **NOT** pay for director or student accommodations. Directors and students are still responsible for the cost of their own lodging.
- Students not staying overnight are still expected to be in attendance and **ON TIME** to all rehearsals on February 8th and 9th. If your students are commuting, make sure you review the rehearsal schedule thoroughly and depart with enough time to account for downtown traffic.

Optional: Director's Choir

- Please join us! If you're planning to join, please select "YES" on your Director's Acceptance Form (**Step 2**) and indicate your voice part.
- We will sing three pieces together. Two songs are available through JW Pepper and the last song will be sent out as a PDF prior to the event. See the Repertoire list and ordering information above (**Step 4**).
- If you plan to participate, please bring your music in a black folder or binder. There will be no specific dress code for this choir.
- We will rehearse the music together during the event (see event itinerary). You are welcome to but not expected to look at your music before you arrive.
- We will perform for the students on Friday afternoon (see event itinerary).

Additional Important Information

(Please read thoroughly)

Directors' Meeting

There will be a mandatory directors' meeting for all participating directors on Friday morning, February 9th (see the [event schedule](#) on our website for more information).

Chaperone Policy

- The CMASC Governing Board requires one chaperone 21 years of age or older (in addition to the school's director) to be present for every six students attending All State. **The director must attend the event with their student(s).** Having a chaperone frees up the director for other volunteer duties and attending the mandatory directors' meeting. This also allows two adults to be present for each school in the event of an emergency. There must be a director or chaperone on location at all times and the director must be available by cell phone at all times.
 - 1–6 students attending All State: Director + 1 adult chaperone
 - 7–12 students attending All State: Director + 2 adult chaperones
 - 13–18 students attending All State: Director + 3 adult chaperones
 - 19–24 students attending All State: Director + 4 adult chaperones
 - 25–30 students attending All State: Director + 5 adult chaperones
 - 31–35 students attending All State: Director + 6 adult chaperones

Concert Attire

- For the final concert on February 9th, students should wear the concert attire that they would normally wear to perform with their school's choir.
- If the student's choir does not have a set concert attire, the CMASC Governing Board asks that those students wear "Sunday Best" dress clothes of black and white, going for a professional look in line with their school's dress code.

Tickets

- Tickets are available for pre-order through AXS Ticketing. Check [our website](#) for more details.
- Discounted tickets for students and seniors are available online only.
- Tickets will be available at the door for a flat rate of \$25, cash only.
- **COMP TICKETS:**
 - Participating Directors will be provided free admission to the concert with their Colorado Middle All State Choir identifying badge.
 - Official Chaperones will receive a comp ticket. Chaperone comp tickets will be handed out at the required Director's Meeting on Feb. 9th. **Only one comp ticket will be provided for every six students attending.** If a school chooses to bring additional chaperones, they will need to purchase a ticket from AXS online or at the door.

Ordering Apparel & Water Bottles

- Students are **NOT** required to order shirts.
- CMASC T-shirts are available for \$18, long-sleeved shirts for \$23, and hoodies for \$35.
To see this year's design and order apparel for pickup at the event, follow the link on [our website](#).

- Water bottles (\$10), Stickers (??), and a limited supply of apparel will be available for sale **CASH ONLY** at the event. To guarantee your order, please place it in advance through the link above.
- All sales are final and exchanges will not be available on site. All sizes are adult, so please order with this in mind.

Ordering Concert Recordings

- Video and audio recordings of this year's concert will be provided through Persuasion Sound. Recordings will be available for purchase [online](#) and in the lobby of the Bellco Theater on the night of the concert.

Please check our website (www.msallstatechoir.org) or reach out to your [CMASC District Governor](#) for answers to any further questions. We look forward to seeing you and your students at this year's event!