



## 2021-2022 **Directors** Acceptance Instructions and General Information

All forms, policies, and information are available online at [www.msallstatechoir.org](http://www.msallstatechoir.org) under "Acceptance Information." Choir assignments and division information were emailed to directors with audition results. **Please read all instructions carefully.**

There will be a mandatory directors' meeting for all participating directors on Friday morning, March 11<sup>th</sup> (see event schedule on website for more information).

**Please understand that even if a student of yours has an important conflict or other circumstance, he or she must be at All State Choir for everything on the schedule. He or she will have to choose ahead of time between All State Choir and the other event in their calendar. This is simply to ensure the absolute best quality of All State Choir for all participants.**

### Instructions For Directors With Accepted Students Into The 2022 CMASC

**Step 1:** Give a copy of the following forms/link to **EACH** of your accepted CMASC students:

- CMASC Student Acceptance Instruction/General Information Sheet
- CMASC Student Acceptance and Code of Conduct Form (to be completed and returned to you - their director)
- T- Shirt Link to be ordered through CMEA

**Step 2:** Complete "Director's Acceptance Form (**Online**)" - *Must be completed by December 14<sup>th</sup>*

- Complete ONE online form per school
- To complete this form, you will need **ONE PDF FILE** containing a completed "Acceptance and Code of Conduct Form" for **EACH** of your school's accepted student(s).
  - Your signature and the signature of a school administrator must be on each student's acceptance/code of conduct form to signify eligibility. Parent and student signatures are required on this form as well.
- **The Director's Acceptance Form (online) must be completed by December 14<sup>th</sup>.**
- **Do not mail your original forms.** Keep them for your records.

**Step 3:** Complete Acceptance Payments - *Must be completed by December 14<sup>th</sup>*

- There is a \$40 acceptance fee for **EACH** student participating in CMASC.
- Only **ONE PAYMENT PER SCHOOL** should be submitted. This payment should include the acceptance fee for **EACH** of the students participating from that school.
- How to pay:
  - **(Preferred)** Paid online at [www.cmeaonline.org](http://www.cmeaonline.org) (one complete payment per school)
  - OR -
  - Mailed as ONE check from your school **made out to CMEA** and sent to:

(Steps Continued On Next Page)

Colorado Music Educators Association  
c/o All-State Middle School Choir  
3617 Shoshone St.  
Denver, CO 80211.

Postmark Deadline: Tuesday, December 14th, 2021

#### **Step 4: Order Music For Your Students/Show Students How To Access Rehearsal Tracks**

- It is the **director's responsibility** to purchase the All State Choir Literature for EACH of their participating students. (continued on next page)
- All music is available and can be purchased in pre-assembled packets available from [www.JWPepper.com](http://www.JWPepper.com). Links to purchase the music packets are available under "Acceptance Information" - "Festival Repertoire" on [www.msallstatechoir.org](http://www.msallstatechoir.org). The literature list for each of the choirs can be found here as well.
- **All students MUST bring their OWN ORIGINAL copies of the music to the festival.**
- Rehearsal tracks will be posted on [www.msallstatechoir.com](http://www.msallstatechoir.com) under "All State 2021 - 2022" - "Rehearsal Tracks".
- Students are expected to practice their correct voice part using the rehearsal tracks, but it is the **director's responsibility** to ensure that each of their students come to All State Choir with their music prepared.
- It is **imperative** that all participating students arrive on March 10th with all of their music learned and memorized.

#### **Step 5: (If applicable) Book Hotel Room(s)**

- Please look at the CMASC website - [msallstatechoir.org](http://msallstatechoir.org) under "All State 2021 - 2022" - "Hotel Information" for the hotel options for your students.
- CMASC secures blocks of rooms at a discounted rate for directors and participates. **Rooms are first come, first serve so make sure to BOOK EARLY.**
- **CMASC does not book or pay for director or student accommodations. The school or the individual student is financially responsible for their own lodging and booking accommodations.**
- Schools are welcome to book their own accommodations outside of these blocks of rooms as well.
- Students not staying overnight are still expected to be in attendance and **ON TIME** to all rehearsals on March 10th and 11th. If your students are commuting, make sure you review the rehearsal schedule thoroughly and depart with enough time (taking downtown Denver traffic into account to get students to their rehearsals on time.)

## **Additional Important Information** *(Please read thoroughly)*

### **Chaperone Policy**

- The CMASC Governing Board requires 1 chaperone, 21 years of age or older, (in addition to the school's director) to be present for every 6 students attending All State. This frees up the director for other volunteer duties, including attending the directors' meeting. In addition, this allows two adults to be present for each school in the event of an emergency. There must be a director or chaperone on location at all times. The director must be available by cell phone at all times.
  - Examples:
    - 3 students attending All State: Director + 1 adult chaperone
    - 7 students attending All State: Director + 2 adult chaperones
    - 15 students attending All State: Director + 3 adult chaperones

### **Concert Attire**

- For the final concert on March 11<sup>th</sup>, students should wear the performance outfit that they would normally wear with their school's choir for performances.
- If the student's choir does not have a set performance outfit, the CMASC Governing Board asks that those students wear "Sunday Best" dress clothes of black and white, going for a professional look in line with their school's dress code.

## Masks

- CMASC will be requiring cloth or disposable masks for all students and directors/chaperones for the duration of the 2022 event regardless of vaccination status (all rehearsals, in the hallways, during the performance, etc.).
- Masks should fully cover the mouth and nose so that they are not visible/exposed.
- Masks will be required for all audience members as well.

## Tickets

- Tickets will be available through AXS ticketing, online only. More information about these tickets will be posted on the CMASC website under “All State 2021 - 2022” - “Tickets and CDs/DVDs”.
- Discounts will be available online only for students and seniors.
- Tickets will be available at the door for a flat rate of \$25, cash only. No discounts will be offered at the door.
- **COMP TICKETS:**
  - MS Directors will be granted free admission to the concert with their Colorado Middle All State Choir identifying badge.
  - HS Directors participating in the HS All State Choir will be granted free admission to the concert with their All State identifying badge.
  - Official Chaperones will be given a comp ticket in the packet directors receive upon check-in for the event. **The CMASC Board will only provide 1 comp ticket for every 6 attending students, and will ensure that the correct number of tickets is in each school's packet.** If a school chooses to bring additional chaperones, they will need to purchase a ticket from AXS online or at the door. Please see the examples under “Chaperone Policy” for guidance about the number of comp tickets that will be provided.

## T-Shirt Orders

- CMASC T-shirts are available for \$20, long sleeved t-shirts for \$25, and hoodies for \$35.
- Ordering T-shirts is optional
- All State Choir T-Shirts are available to purchase in advance through the CMEA website under “All State Groups.” Pick up will be at the event.
- Please purchase T-shirts in advance to make sure to receive one at the event. There will be a limited supply for sale at the event as well.
- All sales are final and exchanges will not be available on site. All sizes are adult, so please make sure to order with this in mind.

## CD/DVD Orders

- Recordings of the All State Concert will be available for purchase online and in the Bellco Theater lobby the night of the concert.
- More information available on the CMASC website under “All State 2021 - 2022” - “Tickets and CD/DVDs”

## Director's Meeting

- There will be a mandatory directors' meeting for all participating directors on Friday morning, March 11<sup>th</sup> (see event schedule on website for more information).

## Director's Choir

- Please join us!
- We will sing 3 pieces together. Music is available through JW Pepper. Repertoire list and ordering information is posted on the CMASC website - “All State 2021 - 2022” - “Festival Repertoire” (scroll past the student choirs).
- If you plan to participate, please bring your music in a black folder/binder. There will be no specific dress code for this choir
- We will rehearse the music together during the event (see event itinerary). You are not expected to have looked at the music before you arrive, but are welcome to if you'd like.
- We will perform for the students on Friday afternoon (see event itinerary).

**Please check the CMASC website - [www.msallstatechoir.org](http://www.msallstatechoir.org) or reach out to your CMASC District Governor for answers to any further questions. We look forward to seeing you and your students at this year's CMASC Event!**