



**Governing Board Meeting
Saturday, April 11th, 2020
Virtual Meeting
11:00 AM**

- I. Celebrations/Announcements- Karen**
 - Introduced Jacob Aychman - Student at UNC sitting in on the meeting to absorb and potentially be UNC liason for the board

- II. Debrief from Colorado Middle All State Choir 2020**
 - a. Director's Survey- Peggy**
 - 57 total responses - wide distribution of responses from across the state but would love to have more teachers respond (116 participating schools this year)
 - Good responses on ease of information on the website
 - Website Feedback:
 - Be more open about board openings
 - More information on parking at the event for chaperones
 - Feedback on audition elements:
 - Still had about 80% or more of responding directors on board with all audition elements (including aural recall)
 - On aural recall - accident actually ended up working better for a lot of students, 2 times listening and then perform the 3rd time
 - Soprano major scale tessitura too high
 - Would like to have a way to get a confirmation email when auditions are submitted
 - Feedback on hotel:
 - A lot of responding directors didn't end up booking at hotel (more on this later in meeting)
 - Feedback on clinicians/specific choirs:
 - Overall very positive about clinicians and repertoire
 - Some questions about clarifications on how students are selected for each group
 - Feedback on non-gender specific groups/repertoire:
 - Gender identification within choirs:

- Continuing to advocate for non-gender specific language with all 3 choirs with our guest clinicians
 - Triplo and Mescolare - Both treble non-gender specific (Have way more students auditioning for these voice parts which is why there are 2 different groups)
 - Directors need to be responsible for advocating for their student and the integrity of their voice (can they healthfully sing their voice part for an entire weekend and feel comfortable with singing the literature?)
 - Work on coming up with a short description for each choir to help answer director questions
 - Work on creating some specific guidelines to give to clinicians around repertoire perimeters
- Feedback on Friday concert:
 - Director's Choir feedback was strong overall - want it to continue, varied feedback on director's choir repertoire
 - Shorter guest performer performance time
 - Feedback on the event overall was strong
 - Feedback on next year's date:
 - Ended on March 4th and 5th for 2021 CMASC
 - Looking at potentially doing a clinic at CMEA this year since we presented at Summer ACDA last year
 - Other feedback:
 - Several director's volunteered to proof-read documents
 - Trying to keep an eye on how kids are divided up into different choirs by school - We understand the difficulties with this for each school, but it's not really logistically possible unfortunately
- b. Hotel for next year- Joe
- Continuing to work on a different option for next year
 - HS All State has been happy with Embassy Suites so we'll look into that as well as a couple other options
- c. Dates for next year-Cherese
- March 4th and 5th, 2021
- d. Clinician suggestions- we will need repertoire lists by July
- Reached out to:
 - Lynn Gackle, Rollo Dilworth
 - Other suggestions from the board:
 - Have a running list of names that we're working with and contacting
- e. Director's Chorus feedback (it was awesome!)
- Emily Martin will be directing next year
 - Varied repertoire
- f. Remember for Next Year document
- Take email off of forms

- **Work on hotels early**
- **Build parking into hotel contract**
- **Tshirts - Directors hand out tshirt paper forms, collect them, and then order online as one order per school**
- **Add “Which duty would you like to do?” on the acceptance forms, every director will have**
 - **Hallway duty**
 - **Riser/shell set**
 - **Hotel lobby monitoring**
 - **Hotel hallway monitoring around bed time**
 - **Rehearsal room behavior monitoring**
 - **Tardy checks**
 - **Proofreading check**
- **Ask clinicians to tell students from the same school to not sit next to each other**
- **Create form/spreadsheet for behavior monitoring to be shared with directors**
- **Update Code of Conduct to really reflect that director’s are expected to be with their students at all times and are expected to cover 1 duty assignment**
- **In welcome folder, something added to reflect director responsibility**
- **Something on our website for directors to give to their chaperones about their responsibilities - Vicky and Larisa will work on this**
- **Schedule listening to audition tracks and proofreading for end of August meeting - jigsaw style**
- **Recycle Lanyards and Name Tag holders from year to year**

III. Audit Audition Procedure- Karen

a. Interval Section or Aural Recall

- **Keep aural recall for another year**
- **2 listening times, 1 student repeat (students can sing along with the 2 listening examples)**

b. We will need to include more explicit instructions for script

- **Instructions on major scale (repeating do, etc.)**
- **Aural recall**

c. Cushioning the timing for several sections

- **More time for sightreading**

d. Do we professionally record the audition tracks with Vicki and Tim?

- **Kyle will keep doing them**

e. Redrawing district lines- Phil

- **Some equity issues within the larger districts for smaller schools especially**
- **Phil worked with redrawing district lines to compensate for this and it didn’t really make that much of a difference at this time**
- **Still working on solutions to make this process more equitable**

IV. Judging Procedures- Peggy

- a. **Making Emily a head judge and duties included**
 - **Would help solve problems instead of actually judging a set of recordings herself**
- b. **Yearly judge training on Festival Scores**
 - **Time to do another judging training (probably this summer)**
 - **Be even more clear on judging rubric to make anything that could be seen as subjective, more subjective**
- c. **Getting different judges, possibly more and judging by voice type**
 - **All the students auditioning for the same part in the same district judged by the same judge (each audition only listened to once but should be much more consistent)**
- d. **Checking on judges with zeros, many mistakes, or anomalies**
- e. **We will send scores on each section to directors with results next year**
 - **Easier to send out ind. scores with just one judge**
- f. **Reporting to Emily**
 - **Peggy and Karen will be checking on submissions earlier this year to follow up on recordings that won't play**
- g. **Judge suggestions**
 - **If anyone has judge suggestions, please reach out to Emily Martin and/or Peggy and Karen.**

V. T-Shirt Sales- Vicky C.

- **Addressed earlier in the meeting (see notes above)**
- a. **How did sales go this year?**
- b. **How was the online option?**
- c. **Directors would like something to hand-out to families next year**

VI. Set Duties for Next Year- Peggy

- **Mostly the same from last year**
- **Giving our festival repertoire to other companies as well to give directors more options - Flesher Hinton, Music and Arts, etc.**

VII. Update Website- Karen

- a. **Please send current bios, any changes to your information, headshots, etc to Kyle**
- b. **Take any out-of-date information off of the website**
- c. **Update state contact lists- maybe making notes of possible changes at this point**
 - **Start working on updating state contact lists now**
 - **Ask for known changes before the end of the school year**
- d. **Changes to the board?**
 - **Working to cover holes in all the districts**

VIII. Set Dates and Deadlines for Next Year-Peggy

- **Practice Audition Materials Posted - Monday, May 11th**
- **Official Audition Materials posted. Audition Material passwords will be sent to Directors by District Governors. - Monday, Sept. 14th**
- **Friday, October 2nd - Audition Submission Deadline. ALL AUDITIONS, PAPERWORK, AND FEES DUE BY 5 PM!**
- **Monday, November 30 - Acceptance Announcements! Selected students' names will be sent to their choral director via email.**
- **Directly after acceptance - Directors order music for students.**
- **Friday, December 18 - Acceptance Deadline. ALL STUDENT ACCEPTANCE PAPERWORK, FEES, AND DIRECTOR'S FORMS DUE BY MIDNIGHT! (Checks Postmarked by This Date)**
- **Thursday and Friday, March 4th and 5th - 2020 All State Festival at the Colorado Convention Center in Denver**
- **Friday, March 5th, 7:00 pm - All State Concert at the Bellco Theater**

Board Meetings:

July 11th, 2020, 11:00 AM - Virtual Meeting Check In

August 8th, 2020, 11:00 AM - Everett MS

September 12th, 2020, 11:00 AM - Erie MS

October 10th, 2020, 11:00 AM - Rocky Heights MS

November 14th, 2020, 11:00 AM - Deer Creek MS

January 30th, 2021 - 1:00 PM - CMEA

February 20th, 2021 - 11:00 AM - Prairie MS

March 4th and 5th, 2021 - CMASC Event

April 10th, 2021 - BVSD (Kelly's school)

IX. Co-Chair Discussion and Decision- Karen

- a. **Names up for co-chairs**
 - **Board will send nominations to Peggy and Karen by Saturday, April 18th**
 - **Peggy and Karen will send out a vote from those agreed to the nomination**
- b. **Discussion**
- c. **Online Election (possibly via email)**

Other:

- **March 4th and 5th, 2021 - Next year's CMASC**

- **Update By-Laws and vote officially on revisions in August - Larisa and Jacob will update**
- **Update Board Contact Info for yourself if you need to**