



Governing Board Meeting

**Saturday, January 28, 2017
The Broadmoor Hotel
11:00 AM**

I. Welcome and Celebrations

II. Finance and CMEA (Abby)

III. Progress Reports and Updates - Year Long Duties

- A. Tshirts (Karen)
- B. Acceptance Payment Status (Karen and Nathan)
- C. Accompanists (Emily)
- D. Additional Instrumentalists (Kelly)
- E. Programs (Braeden)
- F. Tickets (Katheryn/Melissa)
- G. CD/DVD (Vanessa, via Email)
- H. Hotel and Luggage Storage (Cherese)
- I. Photographer
- J. Acceptance Paperwork (Abby)

IV. On-Site Duties

- A. T-Shirt Sales (Karen/Nancy)
- B. Riser Delivery, Pianos and Tuning (Will, Scott)
- C. Tickets/Will Call/Sales (Katheryn and Melissa)
- D. Clinicians, Travel Plans (Emily and Abby)
- E. Hotel Signs and Contact (Cherese)
- F. Board Rotation for Rehearsal Spaces (Pattie)
- G. Signs for Event (Katheryn?)
- H. Emergency Box (Vanessa)
- I. Folders and Name Tags (Larisa)
- J. Board Member Name Tags (Katheryn)
- K. Check-In and Folder Distribution (Larisa, Will, Abby)

V. Directors' Meeting and General Expectations (Will and Abby)

- A. Discussion for Directors' Meeting
- B. Review Board Member duties and timeline

VI. High School All State Move Move (Abby)

**Next Meeting: March 11, 2017, 11:00 am
Location TBD**